

**Job Title: Retail Sales Associate****Seniority:** Entry-level**Location:** Saint Charles, IL (On-site)**Hours:** Full-time and Part-time positions available; weekend availability required

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**About Chipko Market***Where Sustainability Takes Root.*

Chipko Market is an eco-friendly grocery store. Our mission is to provide accessible, low-waste, and sustainable products to our communities while promoting mindful consumption and environmental responsibility. We're building a team that shares our passion for the planet, local communities, and conscious living. If you're ready to grow with a purpose-driven company, we'd love to meet you.

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**Job Responsibilities**

As a Retail Sales Associate at Chipko Market, you will be a key part of our customer experience—supporting our values through everyday interactions. Responsibilities include:

- Welcoming customers with warmth and enthusiasm, helping them find products and understand sustainable options.
- Educating customers on how to **weigh their empty jars or containers before filling**, explaining the tare weight process to ensure accurate pricing and a smooth checkout.
- Sharing knowledge about eco-friendly goods, packaging, and local brands to support informed purchasing.
- Maintaining a clean and organized sales floor, including restocking, rotating stock, and merchandising displays.
- Assisting in cleaning and sanitizing **bulk scoops, funnels, and utensils** throughout the day as needed to uphold hygiene and safety standards.
- Supporting the scheduled **rotational cleaning of bulk containers** to ensure product freshness and cleanliness.
- Operating the POS system for purchases, returns, and exchanges, ensuring accurate and friendly service.

- Handling deliveries, restocking, and inventory management with care and attention to detail.
  - Supporting loss prevention, store cleanliness, and sustainability protocols.
  - Collaborating with team members to create a positive, inclusive store culture.
  - Reporting to the Store Manager and contributing to daily operations with professionalism and purpose.
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## **Required Skills & Qualifications**

### **Must-Have:**

- Strong interpersonal and communication skills
- Availability to work a flexible schedule, including weekends and holidays
- Physical ability to stand for extended periods and lift up to 50 lbs
- High school diploma or equivalent

### **Nice-to-Have:**

- Previous retail, grocery, or customer service experience
  - Familiarity with POS systems
  - Genuine interest in sustainability, zero-waste living, or natural products
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## **Success Criteria**

We'll know you're thriving in the role if you:

- Consistently deliver warm, knowledgeable customer service
  - Maintain clean, organized, and well-stocked shelves
  - Contribute to a respectful and mission-driven team culture
  - Show initiative and flexibility in your role
  - Demonstrate reliability, punctuality, and accountability
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## **Compensation**

**Hourly wage:** \$16–\$20/hour, based on experience

**Performance-based bonuses** may be available seasonally

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## **Benefits**

Chipko Market offers the following perks and benefits to our team:

- 25% employee discount on store products
  - Opportunities for growth within the company
  - Paid time off for all team members
  - Sustainability training and community engagement opportunities
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## **Application Process**

To apply, please send your resume and a short note on why you'd like to work at Chipko Market to [hello@chipkomarket.com](mailto:hello@chipkomarket.com). We'll be reviewing applications on a rolling basis and will reach out to qualified candidates for interviews.

Questions? Contact us at [hello@chipkomarket.com](mailto:hello@chipkomarket.com).